

# COMPANY LETTERHEAD

<insert date>

Director, Transportation Division  
Energy and Transportation Directorate  
Environment Canada  
351 Saint-Joseph Boulevard  
Gatineau, Quebec  
K1A 0H3

Dear Director:

**Re: End of Model Year Report for the <insert model year> Model Year**

Pursuant to the requirements of section 33 of the *Marine Spark-Ignition Engine, Vessel and Off-Road Recreational Vehicle Emission Regulations*, I am pleased to submit the end of model year report for the <insert model year> model year on behalf of <insert company name>.

Should you have any questions concerning the attached report, please contact me by email at <insert email address> or by phone at <insert telephone number>.

Sincerely,

<insert signature of authorized official>

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<insert name of authorized official>

<insert title of authorized official>